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Local Enterprise Partnership

Wiltshire Council
Where everybody matters



SWINDON
BOROUGH COUNCIL

AGENDA

Meeting: Joint Strategic Economic Committee (SWLEP)
Place: Committee Room A - Council Offices, Monkton Park,
Chippenham SN15 1ER
Date: Tuesday 14 February 2017
Time: 9.00 am

Please direct any enquiries on this Agenda to Kieran Elliott of Democratic Services, County Hall, Trowbridge, BA14 8JN direct line 01225 718504 or email kieran.elliott@wiltshire.gov.uk

All public reports referred to on this agenda are available on the Wiltshire Council website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115

Membership:

Cllr Baroness Scott of Bybrook OBE (Chairman)	Leader of Wiltshire Council
Cllr David Renard (Vice-Chairman)	Leader of Swindon Borough Council
Cllr John Thomson	Wiltshire Deputy Leader and Cabinet Member for Communities, Campuses, Area Boards and Broadband
Cllr Russell Holland	Swindon Cabinet Member for Finance
Cllr Fleur de Rhé-Philippe	Wiltshire Cabinet Member for Economic Development, Skills, Strategic Transport and Strategic Property
Cllr Garry Perkins	Swindon Cabinet Member for Economy, Regeneration and Skills

Non-Voting Membership:

Mr John Mortimer

Chairman of the Swindon and Wiltshire Local Enterprise Partnership (SWLEP)

Mr Adam Schallamach

Vice-Chairman of the Swindon and Wiltshire Local Enterprise Partnership (SWLEP)

Substitutes:

Cllr Brian Ford

Swindon Cabinet Member for Streetsmart

Cllr Dale Heenan

Swindon Cabinet Member for Highways, Strategic Planning, Sustainability and Transport

Cllr Toby Sturgis

Wiltshire Cabinet Member for Strategic Planning, Development Management, Strategic Housing, Operational Property and Waste

Cllr Dick Tonge

Wiltshire Cabinet Member for Finance

Cllr Stuart Wheeler

Wiltshire Cabinet Member for Hubs, Heritage and Arts, Governance and Support Services

Cllr Oliver Donachie

Swindon Cabinet Member for Housing and Homelessness

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AGENDA

Part I

Items to be considered while the meeting is open to the public.

1 **Apologies**

To receive any apologies or substitutions for the meeting.

2 **Minutes** (Pages 7 - 42)

To approve the minutes of the meeting held on 15 December 2016.

To receive the minutes of the SWLEP Board meeting held on 24 November 2016.

3 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the relevant Standards Committee.

4 **Chairman's Announcements**

To receive any announcements through the Chair.

5 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm 7 February 2017 in order to be guaranteed of a written response. In order to receive a verbal response questions must be submitted no later than 5pm on 9 February 2017. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **SWLEP Commissioning Board Highlight Reports** *(Pages 43 - 106)*

Highlight Reports for each project and an overall summary table are presented for all Local Growth Fund and other Local Enterprise Partnership projects.

7 **Outcomes of Local Growth Deal Round 3**

To receive an update on progress regarding the submission of 28 July 2016.

8 **Summary of Funding Streams, to include LGF 1 and 2 profiling** *(Pages 107 - 118)*

To provide members with a summary of each of the funding streams being used within SWLEP programmes to assist understanding.

9 **European Structural and Investment Funds (ESIF) Programme 2014-2020** *(Pages 119 - 122)*

To receive an update report.

10 **Functional Economic Market Area (FEMA)/ Strategic Housing Market Assessment Area (SHMAA) Update**

A report will be circulated following the meeting of the Joint Working Group on 7 February 2017.

11 **SWLEP Assurance Framework** *(Pages 123 - 238)*

The development and review of the Assurance Framework is a requirement for all Local Enterprise Partnerships by Government and it sits within the wider SWLEP Governance Framework. The Assurance Framework includes the process for the prioritisation and allocation of funding to LEPs, such as the Local Growth Fund, to deliver schemes and initiatives.

The Committee is asked to endorse the decision of the SWLEP Board on revisions the Assurance Framework.

12 **Forward Work Plan and Date of Next Meeting** *(Pages 239 - 244)*

To consider the forward work programme and the date of the next meeting.

13 **Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

Part II

Items during whose consideration it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed.